

We're looking for a **Rugby Delivery Officer** to join the Saracens Foundation team. Rugby Delivery Officers are responsible for delivering sport for change projects across North London and Hertfordshire.

Since its inception in 2000, the **Saracens Foundation** has worked in the surrounding areas of Hertfordshire and North London delivering more than 30 projects in these local communities where sport is used as a tool for empowering social change in behaviour to lead active, healthy and rewarding lives.

The role will report directly to the Project Officer within the team.

Saracens is an inclusive, people first organisation. A core part of achieving our mission is that our workforce is diverse and reflective of the community that we serve. There will be no discrimination in our recruitment and selection processes, nor when considering pay and benefits. We encourage people from all backgrounds to apply for the position and join us on our mission to enrich lives through sport and entertainment. (You can read more about [diversity and inclusion here](#)).

The projects aim to improve health and wellbeing of participants of all ages, from young school age to adults. If you are excited by the idea of working with our Foundation team, we'd love to hear from you.

JOB TITLE: Rugby Delivery Officer

LOCATION: Stone X Stadium, Hendon

CONTRACT TYPE: Permanent, Full Time

KEY STAKEHOLDERS: All internal departments and external stakeholders

REPORTS TO: Project Officer

SALARY: £23,330

PURPOSE OF THE JOB:

You will be responsible for the delivery of a wide range of high-quality sessions, events and activities mainly including rugby and holiday provisions across North London & Hertfordshire. The projects focus on engaging all ages in physical activity through the form of rugby and our mission is to increase the physical activity levels and improve mental wellbeing for our local communities.

You will be 'hands-on' developing, leading, and delivering rugby sessions predominantly based in North London and Hertfordshire. The sessions will take place across the week from Monday to Friday with occasional weekend delivery. You will work alongside our team to ensure that the rugby sessions delivered provide an excellent service to our key stakeholders.

KEY ROLES & RESPONSIBILITIES:

1. Deliver regular rugby sessions to a range of ages.
2. Coaches will plan & prepare rugby sessions and provide positive playing experiences for all participants.
3. Ensures that rugby sessions are delivered to the highest standard.
4. Build and maintain positive working relationships with key stakeholders, including, but not limited to, key partner clubs.
5. Coordinate with Foundation team to ensure high quality and safe delivery that exceeds expectations.

PERSON SPECIFICATION

The successful candidate will have the following:

Skills

- Has a sport or leadership level 2 qualification (or equivalent).
- Experience in teaching rugby to children.
- A passion for rugby and understanding of the work undertaken by the Foundation in this area.
- A 'people's person' with excellent interpersonal skills with the ability to build strong internal and external relationships.
- Energy/motivation and be an inspiration to your audience.
- Good organisation and time management skills
- Ability to communicate internally and externally – empowering us to 'shout' about what we do.
- Great ICT capability.
- Willingness to be flexible, if required
- Current driving licence and access to a suitable vehicle.

Desirable

- Experience in teaching rugby to a variety of ages
- An understanding of the sport for change landscape, and the desired impacts of these projects

Personal Characteristics

- You have a relentless focus and are a great team player.

- You thrive in and promote a culture of **hard work, discipline, honesty, and humility** to deliver results.
- You manage delivery effectively, assuming personal ownership and accountability for results.
- Be organised and efficient in your approach to your work and tasks.
- Be flexible in your approach to managing your workload but also possess the ability to work under pressure and meet deadlines.

BENEFITS

Compensation

- The Foundation conduct an annual pay review. However, proactive pay increases may be implemented to reflect growing responsibilities.

Working from home

- We all work from the office on Mondays, Tuesdays, and Thursdays (some Fridays before a match day). This keeps team collaboration and engagement high.
- If you are normally office-based, you can still work from home occasionally - **as long as you have a good internet connection and a private, quiet space which allows you to do your best work.**

Holiday

- 25 days' holiday a year, plus bank holidays - please use them all!

Health & Wellbeing

- Paid sick leave for both physical & mental health.

Sports & Entertainment

- After work events including PT, football and tag rugby.
- Ballot tickets for Saracens Home Games.
- Ballot tickets for International Rugby Games.
- Opportunities for discounted tickets to Saracens games and events for you and your family.

Family

- Enhanced paid maternity, paternity, adoption or shared parental leave, if you've been with us for at least 26 weeks.
- Life insurance with Zurich.

Commuting

We're a member of the cycle-to-work scheme.

Applications should be made by submitting a CV and covering letter incorporating suitability to the role. Applications should be sent to Sangita Asani, People Business Partner at recruitment@saracens.net.

Closing date for applications is Friday 23rd February at 5.00pm.

We anticipate first stage interviews to take place on week commencing the 4th March 2024.

Saracens Group positively welcomes and seeks to ensure we achieve diversity in our workforce and that all job applicants and employees receive equal and fair treatment. We encourage applications from all candidates regardless of age, race, gender, gender identity, gender expression, religion, sexual orientation, disability, or nationality.

Disclaimer: due to the high volume of applications we receive, we reserve the right to close a vacancy earlier than the advertised date. This is to ensure our teams can manage application levels while maintaining a positive candidate experience. Once a vacancy has closed, we are unable to consider further applications, so please submit your application as soon as possible to avoid disappointment.