

## YOUTH MENTOR PROJECT OFFICER

We're looking for a **Youth Mentor Project Officer** to join the Saracens Foundation team. This is a role will match the Charity's aims for growth in the coming months as we aim to achieve the key milestones set out in our vision and strategy.

Since its inception in 2000, the **Saracens Foundation** has worked in the surrounding areas of Hertfordshire and North London delivering more than 30 projects in these local communities where sport is used as a tool for empowering social change in behaviour to lead active, healthy and rewarding lives.

The role will report directly to the Development Manager within the team.

Saracens is an inclusive, people first organisation. A core part of achieving our mission is that our workforce is diverse and reflective of the community that we serve. There will be no discrimination in our recruitment and selection processes, nor when considering pay and benefits. We encourage people from all backgrounds to apply for the position and join us on our mission to enrich lives through sport and entertainment. (You can read more about [diversity and inclusion here](#)).

The Go Forward project aims to bring an improvement in protective factors and decrease the risk of permanent exclusion from mainstream education amongst young people whose lives have been shaped by poverty, crime, family dysfunction or learning disabilities. The project will offer a package of one-to-one (1:1) support and incorporate group workshops and follow up discussions. It includes specific focus areas identified by the school, young person and their families, with a holistic and tailored approach to build resilient, adaptable young people.

If you are excited by the idea of working with our Foundation team, we'd love to hear from you.

### DETAILS

- **JOB TITLE:** Youth Mentor Project Officer
- **LOCATION:** StoneX Stadium, Greenlands Lane, Hendon, London, NW4 1RL
- **CONTRACT TYPE:** Permanent
- **REPORTING TO:** Development Manager
- **SALARY:** £25,000-£28,000 (subject to experience) per annum
- **KEY STAKEHOLDERS:** All internal departments and external stakeholders

The role will include leading and developing supportive relationships with young pupils by engaging them in long term mentoring and creating a powerful curriculum of workshops and discussions. As part of the workshop creation, particular focus should be paid to topics such as resilience, personal responsibility, problem solving skills and anger management. The

successful candidate will have both knowledge and experience in developing and delivering these workshops in conjunction with any of our partners, third party organisations and other Foundation beneficiaries. You will also lead weekly group sessions which will support the 1:1 mentoring activities and provide an opportunity to discuss personal challenges and topical issues.

Key roles and responsibilities to include but not limited to:

1. Develop and deliver sessions with children and young people which supports them to address negative behaviour in school, at home or in the community
2. Lead 1:1 mentoring sessions with young people
3. Develop a curriculum of impactful workshops and coordinate their delivery
4. Keep accurate files and records to produce impactful evidence
5. Facilitate volunteering opportunities for external stakeholders

**The successful candidate will have the following:**

#### **Skills**

- An ability to motivate, inspire and mentor people towards achieving their goals
- Be comfortable delivering 1:1 and group sessions, face-to-face
- An ability to build relationships and work collaboratively with a range of partners
- Ability to monitor, evaluate and assess project performance
- Ability to work independently and collaboratively as a member of a team
- Good judgement and knowing when to seek advice or support

#### **Experience – (Desirable)**

- Lived experience of the challenges being faced by young people at risk of permanent exclusion
- Experience of working with children and young people who have shown negative or offending behaviours
- Knowledge and experience of safeguarding requirements when working with young people and vulnerable adult
- Youth Mentoring or similar working background
- Mentoring / Youth Counselling qualification

#### **Personal Characteristics**

- You have a relentless focus and are a great team player who has a good sense of humour
- You thrive in and promote a culture of **hard work, discipline, honesty, and humility** to deliver results
- You manage projects, activities, and resources effectively, assuming personal ownership and accountability for results
- Be organised and efficient in your approach to your work and tasks

- Be flexible in your approach to managing your workload but also possess the ability to work under pressure and meet deadlines

## **BENEFITS**

### **Compensation**

- The Foundation conduct an annual pay review. However, proactive pay increases will be implemented to reflect growing responsibilities

### **Working from home**

- We all work from the office on Monday and Thursdays. This keeps team collaboration and engagement high.
- If you are normally office-based, you can still work from home occasionally - **as long as you have a good internet connection and a private, quiet space which allows you to do your best work**

### **Holiday**

- 25 days' holiday a year, plus bank holidays - please use them all!

### **Health & Wellbeing**

- Paid sick leave for both physical & mental health

### **Sports & Entertainment**

- After work events including PT, football and tag rugby
- Ballot tickets for Saracens Home Games
- Ballot tickets for International Rugby Games
- Opportunities for discounted tickets to Saracens games and events for you and your family

### **Family**

- Enhanced paid maternity, paternity, adoption or shared parental leave, if you've been with us for at least 26 weeks
- Life assurance with Zurich

### **Commuting**

- We're a member of the cycle-to-work scheme

Applications should be made by submitting a CV and covering letter incorporating suitability to the role. Applications should be sent to Sangita Asani, People Business Partner at [recruitment@saracens.net](mailto:recruitment@saracens.net).

Closing date for applications is Friday 7<sup>th</sup> July 2023 at 5.00pm

We anticipate first stage interviews to take place on week commencing 10<sup>th</sup> July 2023.

*Saracens Group positively welcomes and seeks to ensure we achieve diversity in our workforce and that all job applicants and employees receive equal and fair treatment. We encourage applications from all candidates regardless of age, race, gender, gender identity, gender expression, religion, sexual orientation, disability, or nationality.*

*Disclaimer: due to the high volume of applications we receive, we reserve the right to close a vacancy earlier than the advertised date. This is to ensure our teams can manage application levels while maintaining a positive candidate experience. Once a vacancy has closed, we are unable to consider further applications, so please submit your application as soon as possible to avoid disappointment.*