



JOB TITLE: Project Officer – Dance Development
LOCATION: Allianz Park, Hendon
CONTRACT TYPE: Permanent, full time

Saracens Sport Foundation are seeking a motivated and enthusiastic Dance Development Officer to join our growing organisation. The role will include responsibility to leading the design, delivery and coordination of dance for change projects across North London and Hertfordshire. The successful candidate will be confident and be 'hands on' coaching, leading and delivering against the operational and Foundation targets set out within the Foundation strategy. A large proportion of the role will involve delivery of Dance, so knowledge of dance skills coaching skills are vital to the role and this will cover the surrounding areas of Hertfordshire and North London.

Duties to include (but not limited to):

1. Assists in the development of creative ideas to improve projects, engage beneficiaries, and provide the greatest impact on people and communities
2. Project Officers support and lead in the design, delivery and coordination of projects, including budgeting and administration
3. Ensures that work produced meets all objectives set, is done by the agreed time to the highest standard and achieves the best possible outcome for the Foundation
4. Coordinate and manage casual staff to ensure high quality and safe delivery that exceeds expectations

Candidates will have a good understanding of the sport for change landscape and the desired impacts of these projects. Coupled with excellent inter-personal skills and a desire to develop within a fantastic club will enable the candidate will be a true Sports Foundation Ambassador by growing its audience.

The role is full time (37.5 hours) and will be based at Allianz Park but you will be expected to be off site to be delivering dance coaching session during the week. There will be some out of hours and match day work, so flexibility will be required within the role.

Applications should be made by submitting a CV and covering letter outlining suitability to the role.

Applications should be sent to Sangita Asani, HR Assistant at recruitment@saracens.net.

Closing date: 7th July 2019

Interviews: WC 15th July 2019